

## **EU Policy (paid) internship - European Tax Adviser Federation (ETAF)**

The [European Tax Adviser Federation](#) (ETAF) is a European umbrella organisation for 215,000 tax professionals from France, Germany, Belgium, Romania, Hungary and Austria. ETAF was launched in December 2015 as an international non-profit organisation (AISBL), governed by Belgian law and located in Brussels. Our main role and mission are to represent the regulated tax profession at European level in liaising closely with European policy makers in order to promote good legislation in tax and professional matters, defend independence and confidentiality for tax practitioners, pursue sustainable professional regulations and contribute to fight abuse and illegal acts.

ETAF is currently looking for a six-month intern to join its Brussels-based office and provide support on its daily work, starting on **1 October 2023**.

### **Profile required:**

- University degree in European affairs, EU law or Political Sciences
- Knowledge of EU institutions and European decision-making process
- Knowledge in international taxation is an asset
- An excellent command of English (oral and written). Additional EU languages are an asset
- Ability to work effectively in a small and international team
- Be eligible to work in the European Union and able to live and work in Belgium during the internship

### **You will support the team in the following activities:**

- Day to day legislative and regulatory monitoring in the area of taxation and professional matters
- Monitor relevant ECJ rulings for the profession
- Provide research and summaries on request from the ETAF team
- Assist in the redaction of ETAF newsletters
- Assist in managing ETAF website and social media
- Attend and report on EU policy events (e.g. conferences, European Parliament hearings, workshops and committee meetings)
- Support the preparation of meetings with ETAF members and ETAF conferences
- Administrative tasks (e.g. document management, update of mailing lists, minutes of meeting, etc...)

### **We offer:**

- A paid contract (gross 1 000 EUR per month + reimbursement of transportation costs), as a trainee under Belgian law (“Convention d’immersion professionnelle”) for a duration of 6 months
- First-hand experience into the EU bubble and learning the structure of a membership-based federation
- Possibility to attend EU policy events and meetings, and build your professional network.

**How to apply:**

If you would like to apply for this internship, please send your CV and cover letter (both in PDF format) by **Friday 15 June 2023 EOB** to [marion.fontana@etaf.tax](mailto:marion.fontana@etaf.tax). Only short-listed candidates will be invited for interviews.

For further information on our organization, please visit: [www.etaf.tax](http://www.etaf.tax)